

State of New Mexico  
County of Torrance  
Resolution 2002-09

RESOLUTION ESTABLISHING FEES FOR INFORMATION DISTRIBUTED  
UNDER THE FREEDOM OF INFORMATION ACT, COPY SERVICES, NOTARY  
SERVICES, AND MAP PRODUCTS

*Whereas*, Torrance County receives formal requests for information under the Freedom of Information Act; and

*Whereas*, Torrance County receives requests from members of the public and other agencies for copies, facsimile transmissions, notarization of documents, and other services; and

*Whereas*, Torrance County has several departments involved in map making, copying, and/or distribution such as; Property Identification Maps," "Road Maps," "Rural Addressing Maps," and other "Miscellaneous Maps," by the County Assessor's Office, County Clerks Office, and the Rural Addressing Staff.

*Whereas*, there are certain costs involved to research, compile, create, copy, maintain, reproduce, mail, equipment depreciation, and labor that is above and beyond the normal operating budget of the County; and

*Whereas*, the Torrance County Board of Commissioners has the authority and desire to pass these costs to those agencies, companies, organizations, and persons requesting said services from Torrance County; and

*Now, Therefore, be it Resolved* that the following fees be and hereby are established for the corresponding services as are set out hereafter, with said fees to be applicable to all offices of Torrance County.

**RESOLUTION****INFORMATION, COPY, SERVICE, AND MAP FEES**  
**PAGE 2 OF 4****1. Copy and Service Fees**

Fees for copies (letter & legal)	1.00 per page
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Fees for copies (11x17)	1.50 per page
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Fees for facsimile copies	1.00 per page
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**Notary fees as follows:**

A. For any certificate under seal	1.00 per page
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B. For each acknowledgment to Deed or other document	1.00 per page
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C. For administering or certifying To any oath	1.00 per each
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**2. Color Line Maps. Pricing includes up to three (3) data layers. Additional data layers are \$5.00 each.**

ANSI "A" (8.5 X 11)	1.00 each
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ANSI "B" (11 X 17)	1.50 each
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ANSI "C" (17 X 22)	3.00 each
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ANSI "D" (22 X 34)	5.00 each
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ANSI "E" (34 X 44)	10.00 each
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ANSI "F" (28 X 40)	10.00 each
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Custom 30 X 30	18.00 each
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Custom 36 X 36	15.00 each
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Custom 36 X 48	20.00 each
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**3. Digital Orthophoto Maps. Pricing includes orthophotography of desired area and one (1) data layer. Additional data layers are \$5.00 each.**

ANSI "A" (8.5 X 11)	2.00 each
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ANSI "B" (11 X 17)	3.00 each
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ANSI "C" (17 X 22)	5.00 each
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ANSI "D" (22 X 34)	10.00 each
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ANSI "E" (34 X 44)	15.00 each
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ANSI "F" (28 X 40)	11.25 each
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Custom 30 X 30	11.25 each
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Custom 36 X 36	17.50 each
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Custom 36 X 48	20.00 each
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**4. Digital Format USGS DOQQ. In USGS or geo-tiff format 1-meter resolution.**

Per file	7.50 each
CD Charge	5.00 each

**5. Digital Format Orthophotography. In geo-tiff format 1-foot resolution**

Per file	25.00 each
CD Charge	5.00 each

**6. Digital Format Map Layers.**

Per file	25.00 each
CD Charge	5.00 each

**7. Diazo Engineering Copies.**

Up to and including ANSI "D" (22 X 34)	15.00 each
Larger than ANSI "D"	20.00 each

**8. Flat Copies and Large Format Copies.**

18 X 24 to 24 X 36	15.00 each
Larger than 24 X 36	20.00 each

**9. Rural Addressing Atlas**

Per Book	75.00 each
Up to 5 ordered	50.00 each

**10. Production Fees**

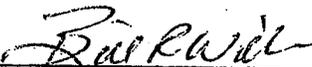
Requests for services that are outside normally maintained data/mapping services are subject to availability and may be subject to a set-up or production fee of \$25.00 per hour.

**11. Participating Agencies**

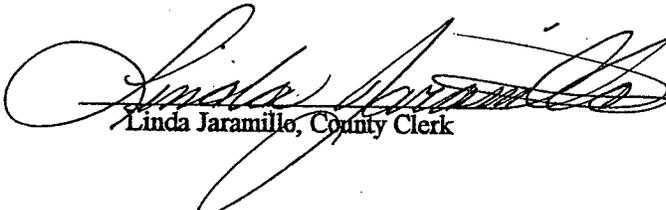
Those agencies who are participating partners in the Cooperative Geographic Information System will not be charged for services listed in sections two, three, four, five, six, seven and ten.

Passed and Adopted on this 13<sup>th</sup> day of March, 2002, by the  
Torrance County Board of Commissioners in an open meeting in Estancia, Torrance  
County, New Mexico.

TORRANCE COUNTY BOARD OF COMMISSIONERS  
TORRANCE COUNTY, NEW MEXICO

  
\_\_\_\_\_  
Bill Williams, Chairman

ATTEST

  
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Linda Jaramillo, County Clerk

