Final Copy
Torrance County Commission
Regular Meeting
July 13, 2016

Commissioners Present:

LeRoy Candelaria-Chairman
Jim Frost-Vice Chair
Julia DuCharme-Member

Others Present:

Joy Ansley-County Manager
Annette Ortiz-Dpty Cnty Mngr
Brandon Huss-County Attorney
Sylvia Chavez-Admin Asst II

Call Meeting to Order:

Chairman Candelaria calls the meeting to order; the July 13, 2016 meeting starts at 9:00 am. He welcomes all those present and leads us in the pledge and gives the invocation.

Approval of the Meeting Minutes:

Chairman Candelaria asks for a motion to approve the June 29, 2016 Regular Commission Meeting minutes. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the June 29, 2016 Regular Commission Meeting Minutes. Madam Commissioner DuCharme seconds the motion. No further discussion, the Commission votes: all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Agenda:

Chairman Candelaria asks for a motion to approve the July 13, 2016 Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the July 13, 2016 meeting agenda. Chairman Candelaria seconds the motion. Madam Commissioner DuCharme questions agenda item # 3 request for payment for

Invoice-Tracy Master. Madam Commissioner asks for a copy of the invoice in question. Ms. Tracy Master approaches the podium and apologies for the oversight and will obtain a copy for the Commission at the time of presentation for item #3. Madam Commissioner DuCharme questions the wording on the Executive Session. She states that it should be reasonable specificity on the agenda to name the employee(s) that will be discussed during Executive Session. This way the Commission is aware of what employee(s) they will be addressing. She asks County Attorney, Brandon Huss for Clarification and hands him the open meetings book. Both County Manager, Joy Ansley and Deputy County Manger, Annette Ortiz state that in prior agendas they have not listed employee(s) names but the department in which they work in is listed on the agenda. Brandon, County Attorney informs Madam Commissioner DuCharme that he sees no reference in the Open Meetings book for specificity on employee(s) being named for executive session. However it does state the anonymity of the employee be keep for executive session. No further discussion, the Commission votes: all in favor, none opposed. **MOTION CARRIED.**

Approval of the Consent Agenda:

Chairman Candelaria asks for a motion to approve the July 13, 2016 Consent Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the Consent Agenda. Chairman Candelaria seconds the motion. No further discussion, the Commission votes, all in favor, none opposed. **MOTION CARRIED.**

There are no Indigent Claims

ACTION ITEMS*:
ITEMS TO BE CONSIDERED AND ACTED UPON

*Department Requests/Reports:

1. Updates:

a. Various County Departments

Cindi Sullivan-Animal Shelter Director, she goes over the Shelter's numbers year to date: There has been 206 animals brought since January 1. Of those 119 were

live exits, 21 stray euthanized & 60 were owner turnover euthanized. Animals came from the following areas:

Torrance County	185
Mountainair	3
Moriarty	18
Estancia	2
Still in Shelter	5

Ms. Sullivan compliments all the different agencies that worked together during the Dog Head Fire. The shelter helped with 32 homes with food and litter. 1384.5lbs of dog food was handed out along with 79 cans of wet dog food and 35lbs of puppy food. 178lbs of cat food, 41 cans of wet cat food and 113lbs of cat litter. The shelter even gave out 1 can of tropical fish food. Ms. Sullivan is thanked for her continued hard work for the County.

Linda Jaramillo-County Clerk, next Tuesday July 19, 2016 early voting/absentee will begin here in the County Admin. Building and the Alternate voting site at the Moriarty Civic Center will start on July 30. Election Day for the Special Bond is August 16, 2016.
June 30 was Independent Candidate Filing day, Mr. Fred J. Sanchez filed for candidacy in Commission District # 3. Ms. Ansley asks about the polling places for the election and Ms. Jaramillo states that all the election information is on her page on the Torrance County webpage; it has all the polling place locations. Some of the polling places have been consolidated for this election.

Betty Cabber-County Assessor, before Ms. Cabber gives her update the Commission wishes her a very "Happy Birthday!" She informs the Commission that on September 15 it will be the gathering of Counties at the NM State Fair. She encourages everyone to attend and help man the booth, she would like to see the Commissioners attend and maybe even dress up as either a pumpkin, bean or ear of corn, since these are the things our county is known for. Her office will be reassessing the Town of Mountainair in August. On Monday Jesse, Deputy Assessor, Nick Sedillo, Chief Appraiser and herself did go out in the field to the burn area from the Dog Head fire. Ms. Cabber states that she was shocked by the loss and devastation of the fire but she wants to inform the public as well as the Commission that by law the property affected by the fire will be assessed at what it was assessed at as of January 1. They cannot prorate it but the reassessment of the fire will be on the 2017 assessment. Ms. Cabber will be sending out letters to

those property owners who have been affected by the fire. She thanks Mr. Juan Sanchez, president of the Chilili Land Grant for all of his assistance. Ms. Cabber states that she plans on contacting other counties that have had fires and see how they were able to get through the process of property loss due to fire.

b. Boards or Land Grants

Marcie Wallin-TC Fairboard, the County Fair is less than a month away, they are in need of donations for the buckles given to the winners. They will be combining the Old Timers and County Fair Rodeo and it will be on July 30, 2016. They will be having a clean-up day this Saturday from 8am to noon. They could use volunteers to help with the clean-up. Anyone wanting a Fair book can pick one up in the Extension office and look it up online on the Fair board's Facebook page.

c. Forest Service

No update today

d. Commission

District 1, Commissioner Frost wants everyone to keep the Dallas Police Department in their thoughts but to also remember our own law enforcement as well.

District 2, Madam Commissioner DuCharme states that she recently attended a Council Meeting at the Village of Encino. The Board expressed their concerns of the speeders that go through their Village on a daily basis. She asks to please keep in mind your speed when you are going through the Village of Encino.

District 3, Chairman Candelaria asks for everyone present to be vigilant of their surroundings, with all the tragic events that have taken place our small County is not immune to those types of events. He shows everyone in the audience the check the County received from Avangrid Renewable in the amount of $335,250.00. The Vaughn & Estancia School districts also received money. He thanks all those who helped with the process in getting this project to our county. The Vaughn school district will benefit from the monies.

2. 2016 Report of Valuation Maintenance Program and Re-Assessment Program per Requirements of State Statutes- Betty Cabber, Assessor

Everyone sings Happy Birthday to Betty before she gives her report. She thanks everyone for the birthday wishes.

Ms. Cabber gives the 2016 report of property valuation maintenance and county reappraisal which is per state statue 7-36-16. Even with some decrease, the overall total value for the 2016 is $282,276,926.00 which is an increase of $5,214,235.00 from 2015. Though the "Net New" was ok, new construction is down. County permits issued for 2015 was 87 which is down from 2014. Real estate sales are also down but the foreclosures are the same from the prior year. Ms. Cabber states that it's a work in progress but overall the Assessor's office has increased the total values over four million dollars. She encourages anyone who is interested to come to her office and get a copy of this report and she will be happy to go over the mill rates that DFA governs for the tax rate. All documentation hereto attached. **NO ACTION TAKEN, INFORMATION ONLY.**

3. Request Payment of Invoice-Tracey Master, DWI Prevention Coordinator

Ms. Master is asking the Commission to pay for an invoice for the Stars and Stripes family ball and dance under the stars. She informs the Commission that this was an oversight that happened during the Doghead fire. It wasn't until after the purchase had been done that she realized she had not gotten the PO. In the 12yrs she has done this, this is the first time this has happened. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve payment of the Invoice. Madam Commissioner DuCharme seconds the motion. No further discussion, the Commission votes all in favor, none opposed. **MOTION CARRIED.**

4. Request Payment of Invoice-Linda Jaramillo, County Clerk

Ms. Jaramillo is asking the Commission to pay the invoice to the Manzano Center for the polling site during the June primary. The process was started prior to the election but one of Ms. Jaramillo's line items had insufficient funds. The paperwork for a line item transfer was lost in the shuffle of all the election paperwork and did not get the transfer done in order to have the PO properly processed. All documentation hereto attached. **ACTION TAKEN:** Chairman Candelaria makes a motion to pay the Invoice for the Manzano Center. Madam

Commissioner DuCharme seconds the motion. No further discussion, the Commission votes all in favor, none opposed. **MOTION CARRIED.**

5. Certificate of Nomination for Candidates with Highest Total Votes for Primary Election Signatures of Canvassing Board Required- Linda Jaramillo, County Clerk

Ms. Jaramillo states that by law she is required to give certificates of nomination to the candidates with the highest total votes for the Primary Election. The certificates must be signed by the Commission & the County Clerk, Linda Jaramillo. The candidates are as follows: Edwina George Hewitt-Republican Commission District 3, Javier Ernesto Sanchez-Democrat Commission District 3, Tracy L. Sedillo-Republican Treasurer, Margarita Hibbs- Democrat Treasurer & Linda Jaramillo- Republican Clerk. The Commission signs the certificates for Ms. Jaramillo. **NO ACTON TAKEN.**

6. Resolution 2016-29 Budget Increase

Amanda Tenorio presents the commission with this resolution for Budget Increase. Some funds were expended to help with the Doghead fire from the General fund that will be reimbursed through FEMA but needed to be added to the line item to cover the expenditures. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve Resolution 2016-29 Budget Increase. Chairman Candelaria seconds the motion. Madam Commissioner DuCharme asks about signatures on the paperwork, some have signatures and some don't. No further discussion, the Commission votes, all in favor none opposed. **MOTION CARRIED.**

Break given to change Disc at 10:15
Back from Break at 10:25

7. Resolution 2016-30 Cash Transfer Between Funds

Amanda Tenorio presents the Commission with another resolution, this one is for Cash Transfers Between Funds. The particular fund had a negative balance so in order to close out the grant at the end of the fiscal budget year it needs to be a zero balance. All documentation hereto attached. **ACTION TAKEN:** Commissioner

Frost makes a motion to approve Resolution 2016-30 Cash Transfer Between Funds. Chairman Candelaria seconds the motion. Madam Commissioner DuCharme asks for some clarification on the transfer; she wants to make sure that this can be done. Ms. Ansley states that this transfer has to be approved by DFA, if we cannot do this DFA will let us know right away that it is wrong. No further discussion, the Commission votes all in favor none opposed. **MOTION CARRIED.**

*Commission Matters:

8. Report on Citizen Compliant of Gates on County Roads

At the June 8th Commission meeting a citizen of the county brought to the attention of the Commission several different county roads with gates on them. At that meeting County Attorney, Dennis Wallin stated that these roads would need to be visited to see if the roads had gates and find out owner information for properties. Ms. Ansley reports to the Commission that herself and Leonard Lujan went out and looked at the roads in question. Joy goes over the roads in question and gives a report on what herself and Leonard found. CO15 has a gate but it was open, they do know who the property owner is and will make contact with the land owner. BO15 has a chain but the chain was not up, they made contact with the homeowner and he stated that in all the time the chain has been there it has only been closed once and that was 3yrs ago. A179 had a gate but it was open, Ms. Ansley stated that they do have owner information on this one as well. B10 has a gate and it was closed and locked. Chairman Candelaria states that he spoke with the land owner and he stated that the cattle guard was full of weeds and that is why it was closed to prevent the cattle from getting out on to the road. CO26 has a gate and it was closed and locked. Joy states that 4 out of the 6 had gates or chains but they were open. Most of property owners are ranchers that have owned the land for many years or for many generations. If at any time the roads are closed anyone needing to access the roads can contact law enforcement to gain access. Madam Commissioner DuCharme asks if these people have the right to do this, do they have permission to do this. Joy Ansley states that per our ordinance you cannot obstruct the road. Leonard Lujan, Road Department comes to the podium and gives a little explanation on the history the county has with these ranchers. He states that in the past if they were out maintaining roads and they came to one of these gates and it was closed, they would turn around and not work on the road. The ranchers would then contact the road department to come out and blade the road when it needed to be

maintained. During the winter when it snows, the gates are open so that the snow can be plowed. They are closed for security reasons, if the owners are going to be gone for a period of time they will close the gates so that no one will go to their homes. These roads just go into these property owners properties. The roads go nowhere else but on these people's properties. Madam Commissioner DuCharme asks if this is within our policy. Brandon Huss, County Attorney states that he would need to look at the policy and then do research on what kind of permission these property owners were given years ago. Ms. Ansley asks Brandon if the county can legally force the vacation of the county right-of-way. Mr. Huss states that he will look into this and get back to Joy. **ACTION TAKEN:** Commissioner Frost makes the motion to table this item. Madam Commissioner DuCharme seconds the motion. No further discussion, the Commission votes all in favor none opposed. **ITEM TABLED.**

9. Request Payment of Overtime to Salaried Employees for Doghead Fire

Ms. Ansley states that at the last Commission meeting in the Managers update she asked the Commission if the salaried employees that racked up a lot of OT hours during the Doghead fire could actually get paid for those hours. Because the County declared an emergency, FEMA will reimburse the County for those hours. Joy asked Dennis to look into this, he emailed Annette and Joy the following:

Annette – My opinion is that the county can make an "overtime" payment to salaried employees, but not elected officials. The payment can be based on a calculation of the effective hourly rates of the employees, as a lump sum bonus, or as a per day/per shift bonus. The County Personnel Manual is silent on this issue, which I interpret as allowing such a payment. Please see the following statutory references which I believe are on point in this matter:

4-36-3. County power to act as agent; purpose.

A county may act as an agent of the United States government for the expenditure of money authorized by any act of the United States congress.

History: 1953 Comp., § 15-36-1.4, enacted by Laws 1975, ch. 137, § 1.

4-44-21. No compensation except as provided by law.

No county officer shall accept or receive to his own use, or for or on account of any deputy or deputies, clerk or clerks appointed by him or employed in his office, or for or on account of expenses incurred by him of [or] by any such deputy or deputies, clerk or clerks, or for or on account of his office, any salary, compensation, allowance, fees or emoluments in any form whatsoever, other than [as] authorized by law.

N.M. Const. Art X

Section 1. [Classification of counties; salaries and fees of county officers.]

The legislature shall at its first session classify the counties and fix salaries for all county officers, which shall also apply to those elected at the first election under this constitution. And no county officer shall receive to his own use any fees or emoluments other than the annuThisal salary provided by law, and all fees earned by any officer shall be by him collected and paid into the treasury of the county.

This matter needs to be placed back on the Commission agenda so the Commission can decide if they want to pay overtime for salaried employees and if so, how they wish to base the pay.

Dennis

Dennis instructed Joy to put this on the agenda for the Commission to approve. Commissioner Frost asks how many employees does this affect, Ms. Ansley states that there are 6 employees. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the Overtime for Salaried Employees during the Doghead fire on an hourly base. Chairman Candelaria seconds the motion. No further discussion, the Commission votes 2 in favor Madam Commissioner DuCharme against. **MOTION CARRIED.**

10. Discussion of Veteran's Memorial-Mike Anaya

Mr. Mike Anaya addresses the Commission, he states that he is a US Army Veteran and 4yrs ago the idea of having a memorial wall for veterans was brought up. His son Steve Anaya, Moriarty City Council member contacted a company to design the proposal. The City of Moriarty has been able to secure $150,000.00 of their own monies and also received $25,000.00 in capital outlay monies from Representative McQueen to help fund this memorial. Torrance County has nothing to honor the veterans from our county. The memorial will not only be for those who gave their lives but for everyone who has served. The initial price of the memorial wall was $208,000.00 but now has gone up to $244,000.00 which

will include 350 plaques. Mr. Anaya has contacted the local banks for donation towards the memorial wall. He is asking $10,000.00 from Wells Fargo Bank, US Bank & Sandia Area Federal Credit Union and $5,000.00 from MyBank in Mountainair. There are also some private individuals that are donating as well. The wall will be for all of Torrance County, Southern Santa Fe County (Stanley & Edgewood) also Bernalillo County (Chilili). Mr. Anaya is asking the Commission for a one time donation in the amount of $25,000.00 to help fund the rest of the project. The City of Moriarty will be handling all of the maintenance for the memorial wall once it is built. Commissioner Frost asks Mr. Anaya how far back the memorial wall will go, Mr. Anaya states as far back as they can get records. Commissioner Frosts asks how soon the wall will be built, Mr. Anaya states that the City of Moriarty is hoping to have the bid out by the end of the month and once the bid is awarded within 60-90 days it will be built. Chairman Candelaria who is also a veteran praises the idea of a veteran wall. He informs Mr. Anaya that the Commission will be having a budget workshop and they will look to see if they can donate the full amount or possibly split it up. Madam Commissioner DuCharme states that she is in full support of this project and feels that the memorial wall can be used as a tourist attraction as well. Mr. Anaya thanks the Commission for their consideration and hopes they will be able to help with the memorial wall. The Commission agrees to put this on a further agenda. **NO ACTION TAKEN, INFORMATION ONLY.**

11. Update on Solid Waste RFP

Commissioner Frost asked for this item be put on the agenda. He would like to have an update from the Committee. Madam Commissioner DuCharme states that she is the chairperson for the Committee and they have met several times but with as many members as they have, it is hard to get everyone together. Ms. Leslie Olivas has been very helpful in getting information to the Committee to make some decisions. The next meeting will be on July 20 at the Estancia Library at 6:30pm.

Mr. Godey, who is also on the Committee, comes to the podium and gives a brief update. They are looking at other RFP's for solid waste services to get some helpful suggestions.

Andy Miller, Manager EVSWA states that on the Authorities website there is a study of the services given to the county customers and the study is favorable for the authority. He mentions that manned stations work better then unmanned stations, so this may be some helpful information for the RFP process.

Commissioner Frost asks that this item be put on the next agenda as an action item. **NO ACTION TAKEN, INFORMATION ONLY.**

Break is given to change the disc at 11:45am
Back from break at 11:50am

12. Request the EMWT Regional Water Association's McIntosh Drinking Water Dispensing Station be Added to the Ranked Top 10 on the County ICIP-Bobby Ortiz

Mr. Art Swenka presents this item to the Commission. He is with the EMWT Regional Water Assoc. and is asking the Commission for support of the McIntosh Drinking Water Dispensing Station. This will be the first step in actualizing a wide-ranging plan to protect the Estancia Valley Basin's groundwater. The goal of the EMWT Regional Water Assoc. is to manage the water resources cooperatively with integrity and wisdom. This is the first ICIP being submitted to the NM Department of Finance for the fiscal years of 2018-2022 on behalf of EMWT Regional Water Assoc. EMWT is asking all the Governmental agencies to support this project by listing this within their top 10 projects on their perspective ICIP's. This way the legislatutors can see that this is a regional project. All documentation hereto attached. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to place the McIntosh Drinking Water Dispensing Station to the County's ICIP. Commissioner Frost seconds the motion. No further discussion, the Commission votes all in favor none opposed. **MOTION CARRIED.**

13. Torrance County 911 Numbering/Rural Addressing Ordinance 97-6 Discussion (and Action if necessary)

Madam Commissioner DuCharme asked for this item to be put on today's agenda. She has read this ordinance and it made sense to her until it was brought to her attention by Mr. Vince Martin and Ms. Tina Wolfe, who are trying to get an address for their vacant property. They have followed the ordinance and not been able to obtain an address for their property. She asks Mr. Martin and Ms. Wolfe to come to the podium and explain what has taken place in their quest to get an address for their property. Mr. Martin gives a brief history on why 911 numbering/rural addressing came about; he states that the property he is trying to get an address for is in the Longhorn area out by the 203 exit. He has had several incidents there and law enforcement has had a hard time finding the

property. He reads a portion from the ordinance, "Section 2: The purpose of this ordinance is to provide a physical address, consisting of a number and road name, in predominately rural areas so that all commercial and residential structures, and platted vacant lots can be quickly found and identified by law enforcement and emergency service personnel and utility providers." Mr. Martin states that he has requested several times from the county an address and has been denied. He has been told numerous times by county employees that he has to have a home on the property in order to obtain an address. He reads a definition from the Ordinance, "Section 3-Definitions A: "Building- includes all residential and commercial structures, and platted vacant lots." Madam Commissioner DuCharme asks if Mr. Martin's property is in a subdivision, "yes it is, Longhorn subdivision". Madam Commissioner DuCharme reads another portion from the Ordinance "Section 4 A: Rural addressing shall be used in all unincorporated areas of the County, unless that area is within an approved subdivision. Approved subdivisions are still required to be addressed, as determined by the Rural Addresser." She then refers back to the definitions "Section 3 A: Buildings" 'platted vacant lots.' Madam Commissioner DuCharme asks Mr. Martin what the reason was for the denial of the address. He states the reason given was because there is not a building on the property.

Ms. Betty Cabber, County Assessor comes to the podium to address the Commission. She states that after the last Commission meeting she had a meeting with Madam Commissioner DuCharme, Steve Guetschow-PZ Director, Ruben Gastelum, GIS Director over this particular matter. Ms. Cabber states that the conclusion of the meeting was Madam Commissioner DuCharme would contact legal counsel to get clarification on the legislative intent of the ordinance. Brandon Huss, County Attorney asks for clarification on what procedure the Assessor office/Rural Addressor follow; does there have to be a building on the property in order to receive an address. Mr. Ruben Gastelum, GIS Director answers that question, yes that is what they follow. He states that there is certain criteria that goes into issuing an address. He works with the planning and zoning office in order for the following elements to be met, which are: the flood hazard area, liquid waste, solid waste and a water source. All of those qualifications must be addressed before an address or building permit can be issued. Mr. Gastelum also states that rural addressing and the planning and zoning office work in tandem as a failsafe to make sure all those elements are met. Madam Commissioner DuCharme states that per the ordinance Ruben is the sole enforcer of this ordinance; he denies that statement. Mr. Gastelum states that if he is

instructed by the Commission to issue an address away from this ordinance he will do it but he the will protest it. Madam Commissioner DuCharme reads "Section 5: Administration of Ordinance A-The County Commission shall have the authority to employ, appoint or contract with a competent person or agency for rural addresser. The Commission shall have the authority to hire, appoint, or contract with additional rural addresser as necessary. B-The Rural Addresser shall be responsible for the administration of this Ordinance." She states that is Mr. Gastelum's job. Ruben refers back to "Section 6: Prohibitions", he works with planning and zoning to ensure all the elements are met prior to issuing an address.
Ms. Betty Cabber again states she feels Madam Commissioner DuCharme should seek legal clarification from our legal counsel. Brandon Huss, County Attorney states that either himself or Dennis will look further into this and get back with the Commission on a direction. Brandon states he must leave to attend court but he will be available via phone as well as Mr. Wallin. All documentation hereto attached. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to table this item. Commissioner Frost seconds the motion. No further discussion, the Commission votes all in favor none opposed. **ITEM TABLED.**

14. Appoint Two (2) Planning & Zoning Alternates

Ms. Ansley states that Commission had asked that two more alternates be appointed to the Planning and Zoning board. The P & Z office did have this advertised in the local papers. There were 4 letters of interest received however Ms. Ansley received a call from one of the gentleman asking that his name be withdrawn from the appointments. Joy gives the names of the remaining men interested, Tom Burson, Santos T. Tapia Jr. and Marty Hernandez. Commissioner Frost states that he has looked at the letters of interest and all of the candidates' are highly qualified and will have a hard time picking amongst them. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to have the names of the gentleman be written on a piece of paper and put in a hat to be drawn out for the appointments as alternate to the Planning and Zoning Board. Chairman Candelaria seconds the motion. Madam Commissioner DuCharme asks for clarification on the motion, Commission Frost states that he has looked into this form of motion and it is completely legal. No further discussion, the Commission votes 2 in favor, Madam Commissioner DuCharme against. **MOTION CARRIED.**

Chairman Candelaria suggests that I, Sylvia Chavez, be the one to draw. I drew the names of Tom Burson and Marty Hernandez. These gentleman will be notified that they have been chosen to be alternates to the Planning and Zoning Board.

*County Manager Requests/Reports:

15. Update

Joy reads the following public announcement for the upcoming Special Election, this will run in the paper for two consecutive weeks:

NOTICE OF PUBLIC MEETINGS

Torrance County has called a special election for August 16, 2016, for the purpose of voting on the issuance of General Obligation Bonds. In order to educate and inform voters, we will be hosting a series of public meetings, to give a brief overview of the proposed projects, as well as answer questions about the projects and how the issuance of these bonds will effect voters as well as the County. The meetings will be held as follows:

July 25, 2016	5:30 pm	Willard Fire Department
	7:30 pm	Mountainair Senior Center
July 26, 2016	6:00 pm	Torreon Community Center
July 27, 2016	6:00 pm	Commission Chambers, Estancia, NM
July 28, 2016	6:00 pm	Moriarty Civic Center

If you have any questions about the process or projects, either attend a public meeting, or call the County Manager's Office at 505-544-4700. This election is extremely important to Torrance County, so we want to encourage every registered voter to educate themselves and please VOTE!!!!

***2016-2017 Operating Budget Hearing:** The Commission will hold a budget hearing pertaining to the 2016-2017 Operation Budget.
Amanda Tenorio, Finance Director addresses the Commission and informs them that at this time Department Heads will ask for either funding for projects, additional staff or raises for employees. Ms. Tenorio asks any departments asking for projects, raises, additional employees or funding to come up to the podium.

Jesse Lucero, Deputy Assessor-the Assessor office is asking for additional funding for another employee. The employee will be considered an Appraisers apprentice. $36,529 will be the maximum amount with benefits the new employee will get.

Cindi Sullivan, Animal Shelter Director- the Animal Shelter is need of the front foyer of the shelter to be replaced. The current foyer is separating from the

building and is creating a safety issue as well as a security problem. Ms. Sullivan is asking for $20,000.00 for this project. She is also requesting for an additional $20,800.00 which will provide the shelter with an additional 2 full time employees.

Linda Jaramillo, County Clerk-Ms. Jaramillo is requesting salary increases for her staff, she is requesting that her Deputy receive 95% of her salary. In our County currently the deputies for each elected position receive 90% of the elected officials' salary. Linda asks that her staff Yvonne Otero & Sylvia Chavez receive an additional $1.00 per hour and that Michelle Jones, who is proficient with the Commission minutes and all that entails be raised up to $12.00 an hour.

Marice Wallin, Torrance County Fairboard- Ms. Wallin is asking for an additional $15,000.00 added to their annual operating budget. They are wanting the fair to be more enjoyable to everyone not just the exhibitors.

Michelle Castillo, Domestic Violence/TCPO-Ms. Castillo is asking for an additional $30,000.00 for the Domestic Violence, program. The Commission is aware that the program lost their funding and will lose valued staff members to run the program. The program did receive $20,000.00 in state monies to help fund them but Ms. Ansley is asking the Commission to make an immediate decision on this item due to the staff already working in the new fiscal budget. The Commission can make this one of the priority funding items and they can work this in to the budget. The Commission agrees to make this a priority and have it worked into the budget.

Joy Ansley, Manager-Ms. Ansley is speaking on behalf of the Planning and Zoning department, they are asking for an additional $5,000.00 to their budget for the added responsibilities and the added cost of doing business.
Joy also gives a list of other additional funding the Commission has already committed to: PMS, EVSWA and overtime monies allotted for existing staff for maintenance of the building and to also water the newly planted trees and plants. Also the monies from the general fund to cover the stipends for the volunteer firefighters. This is not necessarily out of the Commission budget but would like to have an additional $8,000.00 for the safety fund.

Amanda Tenorio informs the Commission that they did receive letters of continued support to the following: NM State for the Extension office, USDA for the predator control. Ms. Tenorio mentions that Ms. Sedillo will be assisting her in the budget, Amanda is thanked for hard work.

Michael Godey, Tajique- the road department can't keep good blade operators due to the salary. He asks the commission to look into the budget to increase the starting salary for those skilled operators.

Hank Van Es, McIntosh- he suggests a 1.3% as a limit increase to employee's salary this year.

Chairman Candelaria thanks all those that presented their wishes for the budget and informs them that they look over the budget and see what they can fund fully or partially.

Break taken at 1:50pm
Back from break at 1:55pm

Public Requests:

At the Discretion of the Commission Chair, for information only **(No Action Can Be Taken).** Comments are limited to three (3) minutes per person on any subject.

Michael Godey- There will be a Candidate forum at the Tajique Community Center this Saturday, July 16 from 2-5pm. He invites all those present to join them there. It's a potluck, so bring something to eat.

Hank Van Es-the road department has a problem distinguish between county roads & private roads. Why is the County helping a private corporation like EMWT, they are not a government entity. Mr. Van Es made an IPRA request on the restricting in the road department and had not received anything as of yet. The county has an employee in the rural addressing office that does not know how to read english...Chairman Candelaria stops Mr. Van Es and informs him that he will not tolerate the racial comments about employees. Madam Commissioner DuCharme thanks Mr. Van Es for his comments.

Tracey Master- Ms. Master states that it was her honor and privilege to work during the Doghead fire and she did it without thinking of getting paid but that she appreciates the Commission thinking of those salaried employees who put in extra time during the fire.

EXECUTIVE SESSION WAS CANCELLED FOR TODAY'S MEETING DUE TO LEGAL COUNSEL NOT BEING AVAILABLE. IT WILL BE ADDED TO THE NEXT MEETING AGENDA.

*Adjourn

Chairman Candelaria asks for a motion to adjourn. **ACTION TAKEN:** Commissioner Frost makes a motion to adjourn the July 13, 2016 Regular Commission Meeting. Madam Commissioner DuCharme seconds the motion. No further discussion, the Commission votes all in favor none opposed. **MOTION CARRIED.**

MEETING ADJOURNS AT 2:01 P.M.

LeRoy M. Candelaria-Chair

Sylvia Chavez-Admin Asst. II

July 27, 2016

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KSNM.