

**Final Copy**  
**Torrance County Board of Commissioners**  
**Commission Meeting**  
**January 30, 2017**

**Commissioners Present:**       **Julia DuCharme-Member**  
  **James Frost-Member**  
  **Javier Sanchez- Chair**

**Others Present:**               **Lori Archuleta- County Mgr. Admin. Assist.**  
  **Dennis Wallin- County Attorney**  
  **Michelle Jones –Clerk Admin. Assist. III**

**Call Meeting to Order:**

Chairman Sanchez calls the meeting to order at 9:14 am and calls for a Commission Roll Call. Commission District 1- Present, Commission District 2- Present, Commission District 3- Present. Mr. Nick Sedillo, Risk Manager, leads us in the pledge and Commissioner Frost gives the invocation.

**Approval of the Meeting Agenda:**

**ACTION TAKEN:** Chairman Sanchez makes a motion to approve today's meeting agenda. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**\*Action Items\***

**Items to Be Considered and Acted Upon**

**EXECUTIVE SESSION**

**ACTION TAKEN:** Chairman Sanchez makes a motion to go into Executive Session. **As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute 10-15-1, the Following Matters Will Be Discussed in Closed Session:**

- a) **Limited Personnel Matters: Pursuant to Section 10-15-1(H)(2), review applications and discuss Limited Personnel Matters regarding the hiring of a public employees, to wit: County Manager;**

Madam Commissioner DuCharme seconds the motion. Roll Call Vote: District 1 Yes, District 2 Yes, District 3 Yes. **MOTION CARRIED.**

**Executive session starts at 9:17 am.**

**\*Reconvene from Executive Session**

**ACTION TAKEN:** Commissioner Frost makes a motion to reconvene from Executive Session. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

**Regular Session reconvened at 11:05 am.**

**Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:**

Chairman Sanchez states that the following matters were discussed in Closed Session:

- a) **Limited Personnel Matters: Pursuant to Section 10-15-1(H)(2), review applications and discuss Limited Personnel Matters regarding the hiring of a public employees, to wit: County Manager;**

and no action was taken.

**ACTION TAKEN:** Chairman Sanchez makes a motion that the Commission consider and interview a total of 9 compliant applicants. Commissioner Frost seconds the motion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

**ACTION TAKEN:** Chairman Sanchez makes a motion that interviews be scheduled to take place on February 6, 2017 beginning at 9:00 am in the Torrance County Commission Chambers. Madam Commissioner DuCharme seconds the motion. Commissioner Frost asks Ms. Archuleta if she will have adequate time to schedule the interviews. Ms. Archuleta replies that she will. Madam Commissioner DuCharme asks Ms. Archuleta if she will be sending letters to everyone who applied and explain to those who did not get an interview why they were not selected. Ms. Archuleta replies that she will. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

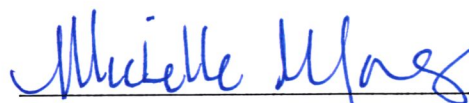
**ACTION TAKEN:** Chairman Sanchez makes a motion that the County conduct background checks on the 9 qualifying applicants. Commissioner Frost seconds the motion. Mr. Wallin states that he will most likely contract with Universal Investigations to conduct these. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

**\*Adjourn**

**ACTION TAKEN:** Chairman Sanchez makes a motion to adjourn the January 30, 2017 Special Commission Meeting. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Meeting adjourned at 1:25 pm

  
Chairman Sanchez

  
Michelle Jones, Admin. Assist. III

2/22/17  
Date

**The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.**