

**Final Copy  
Torrance County Board of Commissioners  
Special Commission Meeting  
October 5, 2016**

**Commissioners Present:**      **LeRoy Candelaria -Chair  
Julia DuCharme-Member  
James Frost-Member**

**Others Present:**              **Joy Ansley-County Manager  
Annette Ortiz- Deputy County Manager  
Dennis Wallin- County Attorney  
Michelle Jones –Admin. Asst. III**

**Call Meeting to Order:**

Chairman Candelaria calls the meeting to order at 11:02 am; he welcomes all those present to the meeting and leads us in the pledge. Michelle Jones, Clerk's Office Admin. Asst. III, gives the invocation.

**Approval of the Meeting Agenda:**

Chairman Candelaria asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's Commission Meeting Agenda. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**\*EXECUTIVE SESSION\***

*As per motion and roll call vote, pursuant to New Mexico State Statute Section 10-15-1, the following matters will be discussed in Closed Session:*

1. Personnel Matters: Pursuant to Section 10-15-1(H)(2), Discuss Limited Personnel Matters ref: County Manager

**ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to go into Executive Session. Commissioner Frost seconds the motion. Roll Call Vote: District 1 Yes, District 2 Yes, District 3 Yes. **MOTION CARRIED.**

Executive session starts at 11:05 am.

**\*Reconvene from Executive Session**

**Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:**

2. Consider and Act upon Personnel Matters Regarding the County Manager, if necessary

**ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to reconvene from Executive Session. Commissioner Frost seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

Regular Session reconvenes at 11:27 am.

Chairman Candelaria states that in Closed Session, the Commission discussed the letter of resignation from Torrance County Manager Ms. Joy Ansley, and now they will discuss it in Open Session. He states that the letter of resignation is to be effective on October 31, 2016. He now asks for a motion to accept this letter of resignation. **ACTION TAKEN:** Commissioner Frost makes a motion to accept Ms. Joy Ansley's letter of resignation effective October 31, 2016. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

Chairman Candelaria comments that Ms. Ansley will be missed. He recommends that on or before October 31, the Commission appoint an interim County Manager for the months of November and December and during that period, the County can advertise for the County Manager position. He states that the new Commission will probably be the Commission to hire the new Manager. Madam Commissioner DuCharme states that she agrees that we have to have an interim County Manager, but she thinks that the new Commission should conduct the entire process of hiring the new Manager, including advertising for the position with the qualifications that they want. She reiterates that we need an interim County Manager for the months of November and December, and probably the entire month of January 2017. She

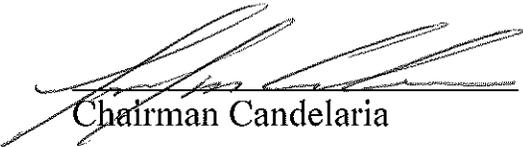
states that she believes the interim Manager will most likely be Deputy County Manager Annette Ortiz.

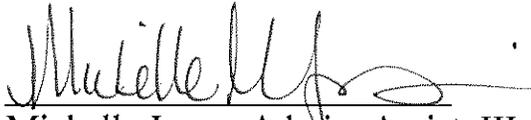
Commissioner Frost states that these are good ideas. He states that the Commission does need to come up with a list of qualifications for advertisement of the position. He wants the Commission to consult with the County Departments and Department heads about these qualifications as they have to be able to work with the County Manager. He states that we all need teamwork and we need to move onward and upward. Commissioner Frost asks about appointing the interim Manager. The Commission agrees to appoint the interim Manager at the October 26, 2016 Regular Commission meeting.

Commissioner Frost comments that he is concerned that current projects might get dropped; he wants to insure that these keep moving forward. Chairman Candelaria comments that Ms. Ansley intends to have a staff meeting with the Department heads.

**\*Adjourn**

**ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to adjourn the October 5, 2016 Special Commission Meeting. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.** Meeting adjourned at 11:35 am

  
Chairman Candelaria

  
Michelle Jones, Admin. Assist. III

10/26/16  
Date

**The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.**