



***Torrance County***  
BOARD OF COUNTY COMMISSIONERS (BCC)  
**Ryan Schwebach, Chair**  
**Kevin McCall, District 1**  
**Javier Sanchez, District 3**

**Wayne Johnson, County Manager**

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**ADMINISTRATIVE MEETING  
AGENDA**

**WEDNESDAY, June 26, 2019 @ 9:00 AM**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
  - A. MANAGER:** Advertise vacant position for EVSWA.
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
  - A. COMMISSION:** Motion to approve the June 12, 2019 Torrance County Board of County Commission Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
  - A. FINANCE:** Approval of Payables
  - B. FINANCE:** Line Item Transfers, Resolution No. 2019-\_\_\_\_\_.
  - C. ROAD/PURCHASING:** Approval for payment exceeding Purchasing threshold.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
  - A. MANAGER:** Motion to adopt the Torrance County Personnel Ordinance 2019-\_\_\_\_\_. (Conduct a Public Hearing)

**11. ADOPTION OF RESOLUTION**

- A. **FINANCE:** Budget Increase, Resolution No. 2019- \_\_\_\_\_.
- B. **CLERK:** Designation of polling places for local election, Resolution No. 2019- \_\_\_\_\_.
- C. **FINANCE:** Corrections to LGBMS, Resolution No. 2019- \_\_\_\_\_.
- D. **FINANCE:** Torrance County Purchasing Policy, Resolution No. 2019- \_\_\_\_\_.
- E. **FINANCE:** Torrance County Procurement Policy, Resolution No. 2019- \_\_\_\_\_.

**12. EXECUTIVE SESSION**

- A. **MANAGER: Limited Personnel Matters Deputy County Manager Contract**  
(Closed pursuant to NMSA 1978 § 10-15-1 H(2) )
- B. **MANAGER: La Joya Wind Project**  
(Closed pursuant to NMSA 1978 § 10-15-1 H(8) )

**13. APPROVALS**

- A. **MANAGER: CONCURRENCE** Deputy County Manager Contract
- B. **MANAGER:** Approval of Grant Program Management Policies and Procedures.
- C. **COMMISSION:** NMFA Grant Application
- D. **COMMISSION:** USDA Community Facilities Grant Program application.
- E. **COMMISSION:** Road Improvements for Mountainair.
- F. **COMMISSION:** July meeting schedule (Commissioner Schwebach).
- G. **DWI:** Approval of Professional Services Agreements.
  - 1. Motion to approve FY2020-DWI-01 between Torrance County and Adrian Ortiz for Teen Court Coordinator.
  - 2. Motion to approve FY2020-DWI-02 between Torrance County and John Steiner for DWI Program Evaluator.
  - 3. Motion to approve FY2020-DWI-03 between Torrance County and Luke Arnold.

- H. **ANIMAL SERVICES:** Motion to approve renewal contract for Kathleen West-Consulting Pharmacist.
- I. **ANIMAL SERVICES:** Motion to approve renewal contract with Western Trails Veterinary Hospital for services provided.
- J. **ANIMAL SERVICES:** Motion to approve renewal contract with Stacey Thorton DVM, for Supervision services.

**14. DISCUSSION**

- A. **ANIMAL SERVICES:** Discussion of funding received from Animal Care Fund from Board of Veterinary Medicine for Spay/Neuter Program.
- B. **MANAGER/FINANCE:** Results of Worker's Compensation Audit.
- C. **MANAGER:** Bethel Storehouse Annual Report

**15. Announcement of the next Board of County Commissioners Meeting:**

**16. Signing of Official Documents**