

FINAL COPY

Torrance County Board of Commissioners
Regular Commission Meeting
January 4, 2018

Commissioners Present: JAVIER SANCHEZ – CHAIRMAN
JULIA DUCHARME – MEMBER
JAMES FROST – MEMBER

Others Present: ANNETTE ORTIZ – DEPUTY COUNTY MANAGER
GENELL MORRIS – ADMIN ASSISTANT

Call Meeting to order

Chairman Sanchez: Calls the January 4, 2018 Special Commission Meeting to order at 3:01PM
Pledge lead by all together
Invocation lead by Nicole Maxwell

Approval of Meeting agenda:

Chairman Sanchez: Moves to approve meeting agenda
Commissioner DuCharme: Seconds the motion
All in favor: MOTION CARRIED

***ACTION ITEMS**

ITEMS TO BE CONSIDERED AND ACTED UPON

***Commission Matters:**

1. Review and Rank 2019-2023 Infrastructure Capital Improvements Plan

a. Resolution 2018-01 Adoption of 2019-2023 Infrastructure Capital Improvements Plan

Annette Ortiz – Deputy County Manager: Asking to adopt Resolution 2018-01. The feedback from our representatives and Senator in Santa Fe is that there is a possibility we will get the funding for the Sheriff Patrol Vehicles. The amount has been changed to make sure the vehicles are outfitted as needed for the Sheriff's department and ranked is as our #1 priority. The amount of \$80,000 for 2019 and \$50,133 for 2020-2023. This will phase out 2 vehicles and adding 2 new vehicles in the sheriff's department.

Chairman Sanchez: We are raising amount to \$80,000 for item #1?

Annette Ortiz – Deputy County Manager: Yes

Commissioner DuCharme: On item #2 Fire Station Renovation, Was that amount changed?

Leslie Olivas – Purchasing Director: Amount was not changed for the Fire Station Renovation.

Annette Ortiz – Deputy County Manager: This is our wish list, with shovel ready projects. In the past meetings we indicated the amount for Fire Station Renovations was for mold. We can request \$240,000 so the State knows we are in need of renovations.

Commissioner Frost: No matter what we pick, they choose what we spend it on.

Annette Ortiz – Deputy County Manager: As long as you have a project on your ICIP, they will consider funding.

Commissioner DuCharme: I disagree, the Senators didn't want to do projects in phases. It is a big amount to receive at one time. Where is the list that was approved at meeting?

Annette Ortiz – Deputy County Manager: Leslie will get that information.

*(While waiting for information, meeting continued)

Commissioner Frost: Should we have Torreon Acequia Improvements?

Chairman Sanchez: I think we should up the amount to \$70,000 for the Torreon Acequia Improvements. It is the cheapest project and would finish it off. I do believe the fire station is too high.

Commissioner DuCharme: Belinda and Chief Gary made the recommendation of that amount in the last meeting.

Annette Ortiz – Deputy County Manager: The only change from last meeting was the amount for 4x4 Sheriff Patrol Vehicles.

Chairman Sanchez: ICIP Fire Renovation is \$260,000?

Annette Ortiz – Deputy County Manager: The Breakdown is \$75,000 for planning, \$15,000 for design, and \$150,000 for construction totaling \$240,000.

Chairman Sanchez: \$260,000 is a typo.

Commissioner DuCharme: Ms. Olivas can you print the last ICIP breakdown?

Leslie Olivas – Purchasing Director: I do not have access to that information, I turned all my documents to Belinda.

Annette Ortiz – Deputy County Manager: The description/scope of work: A substation in District 3 of the Volunteer Fire Department will have mold removed. Once the mold has been mitigated, Torrance County will contract with an architect to design renovation to the affected stations to bring the interiors into ADA compliance and make them more efficient workplaces. The mold mitigation will utilize Statewide Pricing Agreements, the architectural services will be procured with a RFP, and the construction work will utilize an IFB.

Ms. Ortiz asks for a 5 minute break to help retrieve document requested by Commissioner DuCharme.

Annette Ortiz reads ICIP/Resolution 2017-59 from November 22nd, The ICIP was changed to reflect the 4x4 Sheriff Patrol Vehicles \$50,133 per year, the Fire Station Renovation for 2020 in the amount of

\$240,000. The Fire station Renovation got moved from 2020 to 2019 year, the amount remained the same.

Commissioner Frost: The Infrastructure Capital Improvements plan is discussed every year.

Chairman Sanchez: Makes motion to increase the public safety Vehicles to \$80,000, increase the Torreon Acequia project to \$70,000 and reflect that will not be a phased project. Also changing the primary contact from Leslie Olivas to Annette Ortiz. Resolution 2018-1.

Commissioner DuCharme: Seconds the motion

All in favor: MOTION CARRIED

2. Resolution 2018-02 Apply for Special Funding

Annette Ortiz – Deputy County Manager: The County Manger was instructed to have the Commission to adopt a Resolution to apply for special funding and/or capital outlay funding. We don't have the wording for the Resolution and asking to table.

Chairman Sanchez: Motion to table agenda item #2.

Commissioner Frost: Seconds the motion.

All in favor: MOTION CARRIED

Annette Ortiz – Deputy County Manager: Today is Leslie Olivas – Procurement Officer's last day. We want to wish her well.

Chairman Sanchez: Thank you and farewell.

Betty Cabber – County Assessor: Leslie has been very important to all the offices. I hate to see her go but glad she is looking to her future, we will miss her.

***AJOURNMENT:**

Chairman Sanchez: Motion to adjourn regular session


Commissioner Frost: Seconds the motion.

All in favor: MOTION CARRIED

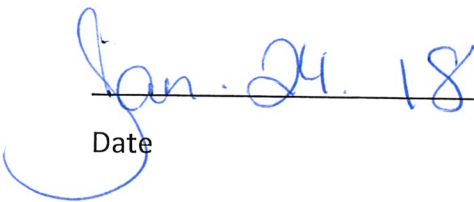
Meeting adjourned at 3:40 PM



Javier Sanchez-Chairman



Genell Morris – Administrative Assistant



Date

The Video of this meeting can be viewed in its entirety on the Torrance County NM website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on out local radio station KXNM.