



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, JUNE 28, 2023 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. CERTIFICATES AND AWARDS**
 - A. ROAD:** Recognition of Employee Service Year Pin: Aaron Smythe (5)
 - B. GRANTS:** Recognition of Employee Service Year Pin: Senaida Anaya (2)
 - C. ANIMAL SERVICES:** Recognition of Employee Service Year Pin: Kevin Logan (2)
 - D. ASSESSOR:** Recognition of Employee Service Year Pin: Linda Gallegos (2)
- 5. BOARD AND COMMITTEE APPOINTMENTS**
 - A. CLERK:** Request re-appointment of current Board of Registration:
 - 1) Michelle Jones – Democratic
 - 2) Gayle Jones – Republican
 - 3) Sandy Ness - Libertarian
- 6. PUBLIC COMMENT and COMMUNICATIONS**
- 7. APPROVAL OF MINUTES**
 - A. COMMISSION:** Request approval of minutes of the May 24, 2023 Regular Meeting of the Board of County Commissioners.

8. APPROVAL OF CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

9. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**10. ADOPTION OF RESOLUTION**

A. EMERGENCY MANAGEMENT: Resolution 2023-____ Accepting New Mexico Counties Community Wildlife Risk Reduction for Rural Communities Grant to Update Community Wildlife Protection Plan.

B. ROAD: Resolution for 2023-____, Approving Participation in Local Government Road Fund Program Administered by the New Mexico Department of Transportation (State Cooperative Agreement Project – CAP).

C. ROAD: Resolution for 2023-____, Approving Participation in Local Government Road Fund Program Administered by the New Mexico Department of Transportation (State Cooperative Agreement Project - SB).

D. ROAD: Resolution for 2023-____, Approving Participation in Local Government Road Fund Program Administered by the New Mexico Department of Transportation (State Cooperative Agreement Project - SP).

E. FINANCE: Resolution 2023-____, Budget Increase (Sheriff) to cover Law Enforcement Fund (LEF) – HB 68. (Consider Item 11.A. prior to approval.)

11. APPROVALS

A. SHERIFF: Request approval of breakdown of law enforcement retention payments funded by Law Enforcement Fund (LEF) – HB 68.

B. EMERGENCY MANAGEMENT: Request approval of MOU between Torrance County and Claunch-Pinto SWCD to work together on the Community Wildfire Protection Plan Update.

C. FIRE: Request approval for reclassification of Administrative Assistant to Executive Assistant.

D. FIRE: Request approval for reclassification of one Firefighter/EMT position to an EMS Lieutenant.

E. FIRE: Request approval for acceptance of donated 1994 Luverne fire apparatus from Dona Ana County Fire Department fleet.

F. FIRE: Request approval for reclassification of Deputy Fire Chief to Deputy Fire Chief/EMS Director.

- G. DWI:** Request approval for Local Driving While Intoxicated (LDWI) Grant Agreement for FY2024 in the amount of \$100,000.00.
- H. DWI:** Request approval of Professional Services Agreement with Mr. Frank Magourilos, Prevention Works Consulting LLC for program evaluation FY2024, at the rate of \$1,583 per month, inclusive of New Mexico Gross Receipts Tax, not to exceed \$18,996.
- I. DWI:** Request approval of Professional Services Agreement with Gilbert A. Ortiz for Teen Court and prevention services for FY2024, at the rate of \$4,000 per month, inclusive of New Mexico Gross Receipts Tax, not to exceed \$48,000.
- J. DWI:** Request approval of contract with WAVES BEHAVIORAL HEALTH for mental health support for Teen Court youth for FY2024, at the rate of \$120 per hour, inclusive of New Mexico Gross Receipts Tax, not to exceed \$22,100.
- K. DWI:** Request approval of Professional Services Agreement with Perpetual Tears Memorial Inc. to provide prevention support for FY2024.
- L. DWI:** Request approval of FY2024 Community DWI (CDWI) Grant Application.
- M. DWI:** Request approval of amendment to Professional Services Agreement with Gilbert A. Ortiz for Teen Court and prevention services for FY2023, at the rate of \$22.00 per hour, plus New Mexico Gross Receipts Tax, not to exceed \$47,000, including gross receipts tax.
- N. FIRE:** Discussion and possible action for required upgrades to District 3 Main station.

12. DISCUSSION

- A. MANAGER:** Update on New Mexico State Police initiatives in Torrance County (Captain Alex Rodriguez and Sergeant Ricardo Breceda)

B. MANAGER'S REPORT

C. COMMISSIONERS' REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

13. EXECUTIVE SESSION

14. Announcement of the next Board of County Commissioners Meeting: July 12, 2023

15. SIGNING OF OFFICIAL DOCUMENTS

16. ADJOURN